

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday October 18, 2022
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("District") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board Members present were Lori Miller, Jen Barchers, Joe Ben Slivka, Linda St. John, and Dan Johnson. Staff members in attendance were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chiefs James Woodworth and Kim McDonald, Battalion Chiefs Kevin Skaer, Lou Laurina and Ryan Cole, Lieutenants Aaron Kaltenbach, Doug Beeler, Steve Wantuck and Paul Camillo, Engineers Chris Romano, Frank Towers, Aaron Ferdig, Ryan Grafmiller and Joe Fava, EMS Coordinators Jill Ridenhour and Joe Hemelt, EMS Specialist Wendy Miller, Wildland Coordinator Kyle Iseminger, Firefighter Medics William Martinez, Eric Paradis, Kevin Chandler, Shayne Dombrowski, Talon Edwards, and Mike Williams, Firefighter Technicians Nick Pollard, Cam Bates, Chris Cuculis, Phil Flegner, Tyler Nelson, Jason Bell, and Travis Sirek, Firefighters Trevor Rafferty, Daniel Breyer and Samuel Brunetta, Deputy Fire Marshal Scott Benson, Human Resources Manager Matt Scheer, Accounting Supervisor Jessica Fuller, Compensation and Benefits Specialist Erin Mumma, EMS Medical Biller Martha Bird, Board Secretary/Finance Manager Mary Hartley, and Legal Counsel Emily Powell.

Guests:

Michael Williams, Silverthorne Resident
David & Kelly Timmons, Silverthorne Resident
Jeff Gardner, Silverthorne Resident
Jan Hardee, Silverthorne Resident
Amy Manka, Silverthorne Resident
Edward O'Brien, Silverthorne Resident
Bill Sowers, Silverthorne Resident
Don & Gaylene Bruskotter, Silverthorne Resident
Jay & Priscilla Engeln, Silverthorne Resident
Ann-Marie Sandquist, Town of Silverthorne Mayor
Laura Kennedy, Town of Silverthorne Director of Finance & Administrative Services
Mark Leidal, Town of Silverthorne Asst Town Manager & Community Development Director
Michael Spry, Town of Silverthorne Council Member

Approval of Agenda:

M/S/P Slivka and Johnson to approve the agenda with two adjustments, including revision of item 6B to read "Proposed Step Pay Figures for Initial 2023 Budgeting Process", and addition of an executive session pursuant to C.R.S. 24-6-402(4)(e) to discuss matters subject to negotiation with the Town of Silverthorne related to the establishment of a Silverthorne fire station.

Vote: All in favor, none opposed.

Public Comments:

- Five Town of Silverthorne residents commented on the need for a Fire Station in the Town of Silverthorne.
- Michael Williams, Firefighter Medic, read a letter to the Board of Directors from Firefighter Union 4528 regarding operational step pay.

Consent Agenda:

The following items were presented:

Minutes: September 20, 2022 Regular Board Meeting

Warrants: September 17, 2022 – October 14, 2022

Financial Report for all funds – September 2022

After discussion and questions,

M/S/P Barchers and St. John to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

Continued Business:

Silverthorne Fire Station -

Chief Davis reported on his presentation at the Town of Silverthorne Council meeting last Wednesday, October 12, 2022, and detailed the steps taken to communicate with the Town residents and the need for a Type 1 fire engine to improve the ISO rating north of Silverthorne.

Proposed Step Pay Figures for Initial 2023 Budgeting Process –

Finance Manager Hartley presented the proposed step pay figures for the initial 2023 budgeting process, which are benchmarked around the 50% figures from the 2022 Employers' Council compensation survey for the beginning firefighter position at public fire departments having a \$10 - \$20 million dollar budget. No increase was made to the base salary amounts for inflation. Also, these numbers do not reflect routine overtime which is paid to firefighters over and above the base salary.

Attorney Powell clarified that for purposes of today's discussion, the Board is not being asked to approve the proposed step pay figures for implementation, but only to determine the preliminary compensation figures that will be used for purposes of completing the District's 2023 budget, which by statute must be adopted by December 15. Firefighter pay and benefits have been requested by the union as a subject of collective bargaining; accordingly, the Board will not be asked to approve a new step pay or other compensation plan until the collective bargaining negotiations have concluded. At that time, the Board also may be asked to amend its 2023 budget if needed based upon the outcome of the negotiations.

After discussion and questions, the Board agreed to accept the step pay figures as proposed for purposes of the initial 2023 budgeting process, and to add a 3% operational reserve from the general fund balance to the budget to cover any additional costs that may result from the collective bargaining negotiations, the Silverthorne fire station project, or other expenses that are presently unknown or difficult to estimate.

Present Second or Third Drafts of the 2023 Operating Fund, Capital Fund, Pension Fund and Snake River Fleet Services Fund Budgets -

Finance Manager Hartley and Chief Davis presented the second and third drafts of the 2023 Operating Fund, Capital Fund, Pension Fund and Snake River Fleet Services Fund budgets, as applicable, to the Board.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell noted that another property owner has requested inclusion; however, the Petition for Inclusion was incomplete. Finance Manager Hartley is following up with the property owner, and this item is anticipated to be brought before the Board at a future Board meeting.

High Country Training Center: HCTC engaged a new audit firm, McMahon and Associates, for the 2022 audit totaling \$7,000. This creates a savings of \$8,000 over last year's audit.

Wildland All Matters: WL Coordinator Iseminger reported that the District's Type 6 engine deployed to Idaho and that will probably be the last deployment for 2022.

Finance: Nothing in addition to the written report.

Human Resources: Nothing in addition to the written report.

Community Resource Officer: Nothing in addition to the written report.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: In addition to the written report, DC Schenking shared that Engine 11 will be out of service for some time due to a needed DEF pump that is not available due to supply chain shortages.

OPS/EMS Services: Nothing in addition to the written report.

Fire Chief: In addition to the written report, Chief Davis reported that he will be taking some leave time around Thanksgiving.

A five-minutes recess was taken at 10:45.

Executive Session:

M/S/P Barchers and Slivka to move into Executive Session pursuant to C.R.S. 24-6-402(4)(e) to discuss matters subject to negotiation with the Town of Silverthorne related to the establishment of a Silverthorne fire station

Vote: All in favor, none opposed.

The Board entered Executive Session at 10:50 AM.

M/S/P St. John and Barchers to move out of Executive Session at 11:38 AM.

Vote: All in favor, none opposed.

Regular Board meeting resumed at 11:38 AM.

Board Comments

Director St. John confirmed the date that a December Board meeting will be held, if needed. It will be held on December 6, 2022 at 9:00 am, unless the Board determines to cancel the meeting for lack of business.

Adjournment:

M/S/P St. John and Slivka to adjourn the meeting at 11:44 AM.

Vote: All in favor, none opposed.

DocuSigned by:
Mary Hartley
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Mary Hartley, Board Secretary

Approved this 15 day of November 2022.

DocuSigned by:
Lori A. Miller
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Lori A. Miller, Board President